

BLOXHAM PARISH COUNCIL

MONDAY 6 JANUARY 2020

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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20 December 2019

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 6 January 2020 at 7.30pm** in **St Mary's Parish Rooms, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 2 December 2019. **(Attached)**
7:35pm – 7:45pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 2 December 2019. **7:45pm – 7:55pm**

6. **Chairman's Announcements**

- Christmas Tree Festival and Christmas lights
- Traffic survey results

7:55pm – 8:00pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
8:00pm – 8:10pm

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:10pm – 8:20pm

9. **Planning**

i) Planning Applications - To consider the following planning applications:

- 19/02283/F, Framar, Barford Road, Bloxham - Retrospective - Extend existing rear balcony
- 19/02773/F, Naylands Farm, Ells Lane, Bloxham - Detached oak framed garage

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

ii) Bloxham Conservation Area Re-Appraisal Consultation – To make comments on the Re-Appraisal.
(Report to follow)
8:20pm – 8:35pm

10. **Environment/Village Matters**

i) Dog Waste Bin at Tadmerton Road Country Park – To discuss whether the Parish Council should install a new dog waste bin outside the County Park on Tadmerton Road.

ii) Circular Walk – To discuss the issues land owners are having with users of the Circular Walk.

iii) Traffic Calming Working Party – To discuss issues relating to traffic calming and the work of the Working Party.

8:35pm – 8:45pm

11. **Parish Council Matters**

i) Parish Council Representatives - To receive reports from the Parish Council's Representatives on other bodies. **(Reports to follow)**

ii) Gascoigne Way Land – To note that the transfer documents are ready to sign and that the Chairman, Vice-Chairman be authorised to sign the necessary documents and the Clerk to witness them.

iii) Councillors Training Courses – The following training courses are available to Councillors:

date	subject	Half/full day	trainer	location
Wednesday 22 nd January 2020	Website Accessibility	Half/morning 10-12.30	Oxon Association for The Blind	Oxfordshire Association for the Blind Bradbury Lodge, Gordon Woodward Way Oxford, OX1 4XL (near Redbridge Park & Ride)

Thursday 23 rd January 2020	Planning	6pm – 8pm	CDC Planning Officers	River Cherwell Room, Bodicote House, White Post Road, Bodicote
Thursday 30 th January 2020	Parish Meetings	Half/morning 10-12.30	Frances Webster, solicitor Wellers Hedleys	West Oxfordshire District Council Offices, Witney OX28 1NB
Wednesday 5 th February 2020	Preparing for End of Year Audit	Half /morning 10-12.30	Steve Parkinson	Blenheim Room, Begbroke Science Park, Woodstock Room, Begbroke OX5 1PF
Wednesday 12 th February 2020	Understanding Internal Audit	Half /afternoon 2-4.30		
Wednesday 12 th February 2020	Charity Law	Full day	Roger Taylor	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Monday 24 th February 2020	Planning – How local councils fit into the planning system and effective responses to planning applications	Half/ morning	Phil Shaw	West Oxfordshire District Council, Witney, OX28 1NB
Wednesday 18 th March 2020	Roles and Responsibilities for new councillors and clerks	Full day	Elizabeth Howlett	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN

8:45pm – 8:55pm

12. Financial Matters

- i) Accounts for Payment & Bank Reconciliation - To approve the accounts for payment and the bank reconciliation. **(Reports to follow)**
- ii) Jubilee Hall, Section 106 Project - To receive an update on the project. **(Report to follow)**
- iii) Section 106 Funds – To discuss how the allocation of Section 106 funds, currently held by the County Council, could be spent in the village. **(Information to follow)**

8:55pm – 9:10pm

13. Correspondence – Items of correspondence will be circulated to members. **9:10pm**

14. Public and Press – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:10pm**

15. Queen Street Land – To receive an update on issues relating to the land in Queen Street.
9:10pm - 9:20pm

16. Meeting Dates – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary's Parish Rooms, Bloxham, unless stated otherwise:

- 15 January 2020 (At Bloxham Primary School)
- 3 February 2020
- 18 February 2020

- 2 March 2020
- 17 March 2020
- 6 April 2020
- 14 April 2020
- 16 April 2020 (Annual Parish Meeting at Warriner School Hall)

9:20pm

17. Items for the Next Agenda/Items of Information

- Highway Officer to attend a future meeting
- Dog Friendly Stiles
- Kissing Gates on PRow and Permissive Footpaths
- The Slade
- Community Benefits List

9:20pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 11 January 2020 (Councillors Sophie Floate and Gloria Lester-Stevens)
All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk